



Safety measures and compulsory rules of conduct at SMA in relation to the coronavirus pandemic

Confirmation of SMA coronavirus safety measures for participants in training at the SMA Solar Academy

1. I will perform a rapid COVID-19 test prior to the first day of training (ideally before setting off). The test must not be more than 24 hours old when the training course begins. If the test is positive, I will not enter SMA's company premises or I will leave them immediately. I will inform the SMA Solar Academy (Solaracademy@SMA.de).
2. On all other training days, I will use the rapid COVID-19 tests provided by SMA.
3. If one of the rapid tests is positive or I show symptoms, I will leave the company premises immediately, self-isolate and inform the SMA Solar Academy (Solaracademy@SMA.de).
4. I am aware that despite all the safety precautions and hygiene measures taken by SMA, cases of COVID-19 among training participants may result in the training course being canceled and that an official order of the Hessian state government would then obligate the relevant people to self-isolate.
5. I have obtained information from my ministry of foreign affairs concerning the regulations for entering Germany that apply to me as well as the regulations for returning to my home country and I will comply with them. I will also comply with any related quarantine obligations and factor these into my travel plans accordingly.
6. I confirm that I have both read and understood the contents of the coronavirus flyer below, which details the COVID-19/coronavirus safety measures in force at SMA and will follow and comply with all of the rules in place.
7. Depending on the current conditions in relation to COVID-19, there may be a requirement to wear a mask in SMA buildings. In this case, only FFP2 masks are permitted.

Data protection information:

Personal data is collected, processed and used in line with statutory data protection provisions for the sole purpose of introducing further safety measures in justified cases. SMA will not disclose this information to third parties.

Appendix:

Symptoms and insidious incubation period



Durchfall scheint eher selten vorzukommen.

- The symptoms of coronavirus can vary in severity and are similar to those of the flu. In mild cases, they may manifest as a runny nose and a slight cough. Other symptoms such as sniffles, a sore throat, aches and pains or a headache, tiredness, chills, shortness of breath, loss of smell and taste may appear.
- More serious symptoms include anything from fever, a severe cough and inability to breathe right through to pneumonia.
- Unlike the flu (1–2 days), the period between infection and symptoms showing (incubation time) is between 2 and 14 days for coronavirus.
- Infection and the transmission of infection are possible 2 to 3 days before the symptoms become apparent to you and others.

How do I reduce the risk of infection for myself and others?

- **Wash your hands:** Wash them thoroughly (20 seconds) with soap and water, and dry. Do this multiple times per day, particularly after arriving at home or at work, before lunch and after going to the bathroom.
- **Sanitize your hands before practical workshops:** You must sanitize your hands before practical exercises.
- **Do not touch your face with unwashed hands** (mouth, nose, eyes).
- **Greet one another and chat at a distance (1.5 meters):** Do not shake hands or hug. Refrain wherever possible from using the elevator. Only one person may use the elevator.
- **Coughing and sneezing:** Maintain a distance of 1.5 meters from other people and turn away. Ideally, cough into a tissue. Use this only once and then dispose of it in a sealed container. Otherwise, cough into the crook of your elbow.
- **Surfaces:** Where possible, do not touch elevator buttons or door handles with the palms of your hands.
- **Mandatory wearing of masks:** Depending on the current conditions in relation to COVID-19, there may be a requirement to wear a mask in SMA buildings. In this case, only FFP2 masks are permitted.
Exception: When they are speaking during a theory lesson and all participants are seated, our fully vaccinated technical trainers will generally not wear any masks that cover their nose and mouth to ensure that they are easily understood and to provide you with the best possible training experience. **Prevention also outside of the training course:** We ask that you also observe the measures after training (in your free time).